

MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT (MTVFD)

# Cadet Program Application

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## Cadet Standard Operating Guidelines and Waiver

1/12/2014

Contained herein are the Standard Operating Guidelines (SOGs) and rules for cadets of the MTVFD Cadet program, as well as the waivers needed to be able to perform assigned duties of the fire department.

Adopted 4/1/2002

Revised 1/14/2014

MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT  
FORMS MT-FORM-019  
CADET PROGRAM DRUG & ALCOHOL STATEMENT

It is the policy of the MTVFD that under no circumstances shall any member of the cadet program buy, sell, possess or use any illegal drug or alcohol or tobacco product at any time. Any violation of this policy can result in immediate termination from the cadet program.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Signature of Cadet

\_\_\_\_\_  
Signature of Fire Chief

\_\_\_\_\_  
Date

MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT  
FORMS MT-FORM-020  
CADET PROGRAM PARENTAL AUTHORIZATION

**Parental Authorization**

I \_\_\_\_\_ give my permission for my son/daughter  
\_\_\_\_\_ to participate in the MTVFD Cadet Program.

I understand that there are certain risks involved in firefighting and emergency medical services. I also understand that risk involved include injury and in extreme cases even death. I furthermore understand that the MTVFD and any department or organization associated with the MTVFD not be held responsible for non-negligent activity resulting in the possible injury of death of my son or daughter.

I have read and understand the Cadet Program policies and procedures supplied by the MTVFD, and I understand that my son or daughter will be accompanied by an experienced firefighter while engaged in any fire department activities.

\_\_\_\_\_  
Signature of Cadet                      Date                      Signature of Parent/Guardian                      Date

# MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT STANDARD OPERATING GUIDELINE MT-SOG-201 CADET PROGRAM

## **Purpose:**

To provide a set of guideline, rules and regulations for the department's cadet program. This SOG shall state all of the requirements and procedures for the cadet to follow to maintain the status of Cadet with the MTVFD.

## **Cadet Member Requirements:**

- Cadet shall be at least 15 years of age and not older than 18 years of age.
- Cadet shall have written consent from the cadet's parents or guardian.
- Cadet shall stay in school and provide the department with a copy of their report card. The cadet will be required to maintain at least a "C" average.
- Cadet shall successfully complete all department required mandatory training, (Orientation, Apparatus, Blood borne Pathogens, Hazmat, SIDS) before being allowed on a fire scene. Cadets may attend all other department training.
- The department's incentive program shall only apply to cadets for meetings, training, and approved work details or any other details pre-approved by the Chief or President of the department. Runs will not be included. There will be a 100 point maximum limit for all cadets.

# MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT STANDARD OPERATING GUIDELINE MT-SOG-201 CADET PROGRAM

## **Station Rules:**

- Cadets may visit any MTVFD fire station, but there must be a regular active member of the fire department on station at the time.
- If a cadet misses school for any reason, that cadet may not be allowed on station or a run for that day.
- Cadets shall assist with all regular station duties while on station.
- A cadet may be sent home by any officer at any time for a just cause. Before the cadet leaves, the cadet's parents and the Fire Chief shall be contacted
- Cadets may not at any time be in possession of or consume any alcohol or tobacco products while on Fire Department property, or at a Fire Department function or incident scene.
- Profanity or pornography will not be tolerated while on Fire Department property, or at a Fire Department function or incident scene.
- Cadets shall not be allowed on station or scenes after 2200 hrs. (10:00 pm) on school nights.

# MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT STANDARD OPERATING GUIDELINE MT-SOG-201 CADET PROGRAM

## **Responding To Emergency Incidents:**

- Cadets shall not leave school to make runs or make a run during school hours.
- **Cadets will respond to Station 2 only.** Once arriving at the station, the cadets shall assist LAX in preparing equipment for transport to scene. Cadets shall not respond to the scene in their personal vehicle unless authorized by Incident Command.
- Cadets shall wear department issued vest or jumpsuit, identifying them as a cadet, at all times while on a fire scene. Turnout gear shall only be worn during training or during incidents where special circumstances exist (i.e.: cold weather, etc.)
- Cadets shall only be allowed to ride on apparatus during non-emergency or code 1 responses.
- Cadets shall not be allowed to possess or use a blue light.

## **Cadet Duties on a Scene:**

- After arriving on a scene, the cadet shall report to the Incident Commander for an assignment. If the cadet responded with another firefighter, they shall stay with that firefighter for the duration of the incident or until assigned another duty by the Incident Commander.
- Cadets shall only be able to conduct duties in the cold zone of the incident.
- Cadets shall not respond on out of township runs.
- **Cadets must follow all department safety regulations at all times.**

# MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT STANDARD OPERATING GUIDELINE MT-SOG-201 CADET PROGRAM

## **Disciplinary Procedures:**

- The cadet shall be suspended from the cadet program for the following reasons.
  - Fails to maintain at least a “C” average on their report card from school.
  - Fails to comply with Fire Department policies and procedures.

## **Discipline Schedule:**

- |                   |   |
|-------------------|---|
| A. First Offense  | Written Warning (copy placed in file)   |
| B. Second Offense | 30-Day Suspension (copy placed in file) |
| C. Third Offense  | Review by Chief for termination         |

Any cadet can be terminated by the Chief at any time for any reason.

# MARRS TOWNSHIP VOLUNTEER FIRE DEPARTMENT STANDARD OPERATING GUIDELINE MT-SOG-201 CADET PROGRAM

## **Pagers and Radios:**

- Pagers will be issued to each cadet by the Communications Officer if extra pagers are available and after all required department training has been completed.
- Cadets shall not be allowed to possess two-way radios. A cadet can possess a scanner (at the cadet's expense) with emergency fire and dispatch frequencies programmed in it. **No law enforcement frequencies are allowed.**

## **FORM-019** Drug and Alcohol Statement and **FORM-020**

Parental Authorization must be signed and on file at the station prior to any department activity.